

FY08 PEMP Review and Reporting Schedule

January 18	First quarter FY08 PEMP results are provided to the Office of Contract Assurance (OCA)
January 22 - January 30	OCA validates first quarter FY08 PEMP results
January 31 - February 8	PEMP goal teams (LBNL, DOE/BSO, and UCOP functional leads) and OCA meet to review first quarter performance
February 14	LBNL first quarter performance dry run meeting
February 28	Senior LBNL, DOE/BSO, and UCOP management; PEMP goal teams and OCA meet to review first quarter performance
March 3 - March 31	PEMP goal teams negotiate FY08 mid-year PEMP modifications (including changes to measures, targets, and associated sub-measures and protocol documents)
March 31	PEMP goal teams submit FY08 mid-year PEMP modifications to DOE/BSO and OCA
March 31	End of second quarter
April 7 - 11	Senior LBNL, DOE/BSO, and UCOP management reviews mid-year PEMP modifications for final approval. BSO forwards changes to DOE-HQ.
April 18	Second quarter FY08 PEMP results are provided to OCA
April 21- April 25	OCA validates second quarter FY08 PEMP results
April 28- May 2	PEMP goal teams and OCA meet to review second quarter performance
May 7	LBNL second quarter performance dry run meeting
May 13	Senior LBNL, DOE/BSO, and UCOP management; PEMP goal teams, and OCA meet to review second quarter performance
June 30	End of third quarter
Early July	OCA issues guidance for FY08 PEMP reports
July 18	Third Quarter FY08 PEMP results are provided to OCA

July 21-July 25	OCA validates third quarter FY08 PEMP results
July 28-August 1	PEMP goal teams and OCA meet to review third quarter performance
August 7	LBNL third quarter performance dry run meeting
August 14	Senior LBNL, DOE/BSO, and UCOP management; PEMP goal teams, and OCA meet to review third quarter performance
September 30	End of fiscal year 2008
October 1-October 17	LBNL PEMP goal leads and OCA review final FY08 PEMP performance
October 17	OCA, on behalf of LBNL PEMP goal leads, submit draft final FY08 PEMP performance reports (with preliminary data) to DOE/BSO and UCOP
October 20 – October 24	PEMP goal teams and OCA meet to review final FY08 PEMP performance
October 31	LBNL PEMP goal leads submit final FY08 PEMP performance reports (with final data) to OCA and UCOP
November 6	LBNL FY08 Contract 31 performance presentation dry run meeting at UCOP
November 7	UCOP submits FY08 Contract 31 performance report to DOE/ BSO
November 14	UCOP FY08 Contract 31